COURSE SYLLABUS
PAD 3003 Section 05 – Public Administration in Society
Summer C 2012
Tuesday & Thursday 2:00pm – 4:45 pm
HCB 0212

Contact Information:
Instructor: Lachezar G. Anguelov, PhD Candidate
Office: Bellamy 634
Office Hours: Tuesday & Thursday 11:00am-1:45pm, or by appointment
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Office Fax: (850) 644-7617
E-mail: languelov@fsu.edu

Course Materials:

Other required readings and assignments will be posted on the class Blackboard site (http://campus.fsu.edu). Articles and multimedia will be posted under the Course Library tab which contains folders for every week.

Course Description:
This course is designed to introduce students to the study, theory, and practice of public administration. In this class you will learn about the foundations of public administration, as well as historical and contemporary questions and challenges faced by public administrators in the United States. The assigned text covers traditional and essential elements of public administration such as organizational theory, human resource management, leadership, program evaluation, budgeting, and the politics of public administration. Students will be challenged to evaluate the actions and decisions of public administrators and elected officials based on the theoretical models and best practices provided in the specific chapters. Additionally the interactive simulations and case studies will offer a place to apply theory to practice in a decision making role and evaluate consequences.

Course Objectives:
Upon completing this course students will have a sound understanding of (1) what public administration is; (2) how it differs from other fields of study; and (3) why are public administrators pillars of social responsibility. In addition students will learn how the practice has evolved from its’ historical roots to contemporary manifestations of ethically engaged and socially responsible citizens.

Competencies: Students will examine views of morality and socially responsible behavior by public servants and will develop and apply historically and culturally sensitive knowledge and skills to real-world ethical problems. Students will demonstrate ability to:
• Identify and resolve ethical problems and their ramifications in a thorough and responsible manner.
• Recognize and evaluate historical and/or cultural contexts that shape ethical perspectives.
• Articulate views on the nature of social responsibility and its importance while evaluating ethical positions.

Course Requirements:

Attendance and Participation: Attendance and punctuality are expected for all class sessions and have a significant impact on your final grade. Attendance will be taken each class and if an absence is essential, the student is responsible for notifying the instructor, as well as for ensuring the timely submission of any assignments that are due during his/her absence. (Maximum of 200)

Quizzes: Three (3) quizzes will be given throughout the semester. The lowest of the quiz grades will be dropped for each student, meaning that only two (2) quiz grades will be used in computing the students' final grades. Each of quizzes will be worth 100 points. Quizzes will include all material covered up to the date of the current quiz. Makeup quizzes will be permitted for excused absences only! (Maximum of 200 points)

Midterm: The midterm exam will cover ALL SUBJECT MATTER covered during the lectures and in your assigned readings up to the point of the midterm. Make-up exams will be permitted only in cases where a university accepted excuse is provided to the instructor. E-mail or phone call notices of illness without appropriate documentation of such illness will not constitute an acceptable excuse. (Maximum of 300 points)

Final Exam: The final exam will cover ALL SUBJECT MATTER covered AFTER the midterm and up to the point of the final exam. Make-up exams will be permitted only in cases where a university accepted excuse is provided to the instructor. E-mail or phone call notices of illness without documentation of such illness will not constitute an acceptable excuse. (Maximum of 300 points)

Grading: The distribution of grades magnitude is as follows:

Attendance and participation: 20%

Quizzes:
  Quiz 1: 10%
  Quiz 2: 10%
  Quiz 3: 10%
Top two (2) quiz totals: 20%
Midterm Exam 30%
Final Exam 30%

The final grades will be calculated using the following scale:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93-100%</td>
</tr>
<tr>
<td>A-</td>
<td>90-92.99%</td>
</tr>
<tr>
<td>B+</td>
<td>87-89.99%</td>
</tr>
<tr>
<td>B</td>
<td>83-86.99%</td>
</tr>
<tr>
<td>B-</td>
<td>80-82.99%</td>
</tr>
<tr>
<td>C+</td>
<td>77-79.99%</td>
</tr>
<tr>
<td>C</td>
<td>73-76.99%</td>
</tr>
<tr>
<td>C-</td>
<td>70-72.99%</td>
</tr>
<tr>
<td>D+</td>
<td>67-69.99%</td>
</tr>
</tbody>
</table>
Course Policies:

Academic Honor Code: The Florida State University Academic Honor Policy outlines the University’s expectations for the integrity of students’ academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading and living up to the Academic Honor Policy.

Students must abide by the highest standards of academic integrity. Any form of academic dishonesty will result in a grade of “zero” (0) for that particular assignment. The instructor reserves the right to use all means at his/her disposal to screen for plagiarism, including electronic citation checking (SafeAssign and other software included). For more information, see http://dof.fsu.edu/honorpolicy.htm

Student Conduct Code: Everyone in this class is expected to adhere to principles embodied in the FSU Student Conduct Code, available at: http://www.fsu.edu/Books/Student-Handbook/2003codes/conduct.html

This code essentially requires everyone to maintain the highest professional standards of conduct in this class, whether in face-to-face meetings or online communications. Violation of the conduct carries a range of penalties that can vary from a reduced grade to expulsion.

Americans with Disabilities Act: Students with disabilities needing academic accommodation should: (1) Register with and provide documentation to the Student Disability Resource Center; and (2) bring a letter to the instructor indicating the need for accommodation and what type. This should be done during the first week of class. This syllabus and other class materials are available in alternative format upon request. For more information about services available to FSU students with disabilities, contact the Student Disability Resource Center; 97 Woodward Avenue, South; Florida State University; Tallahassee, FL 32306-4167; (850) 644-9566 (voice); (850) 644-8504 (TDD); sdrc@admin.fsu.edu; http://www.fsu.edu/~staffair/dean/StudentDisability

Late and Makeup Work: No makeup quizzes or exams will be allowed without a student having received a prior permission from the instructor, and/or without a written university approved excuse. Missed quizzes or exams for which the student has an official or approved excuse must be made-up within three (3) days of the original quiz or exam date. No make-up quizzes or exams will be permitted once grades have been posted and/or graded quizzes/exams have been returned. It is the student’s responsibility to make arrangements with the instructor to complete any outstanding course requirements within the prescribed time frames.

Excused absences include documented illnesses, deaths in the immediate family and other documented crises, call to active military or jury duty, religious holy days, and official University activities. Accommodations for these excused absences will be made without penalty to the student. Consideration will also be given to students whose dependent children experience serious illness.
Syllabus change policy: This syllabus is a guide for the course and is subject to change with advance notice.

Week 1   Chapter 13, Chapter 1 & Blackboard articles
- Tuesday (6/24/2014) Chapter 13 (p.416-439); Chapter 1 (p.2-33)

Week 2   Chapter 11, Chapter 2, Chapter 3, & Quiz 1
- Tuesday (7/1/2014) Chapter 2(p.50-81)
- Thursday (7/3/2014) Chapter 3(p. 86-132) – Quiz 1

Week 3   Chapter 4, Chapter 5, & Midterm
- Tuesday (7/8/2014) Chapter 4(p.138-170)
- Thursday (7/10/2014) Chapter 5(p.172-195) - MIDTERM

Week 4   Chapter 6, Chapter 7, Chapter 8, & Quiz 2
- Tuesday (7/15/2014) Chapter 6(p.200-215); Chapter 7(220-252)
- Thursday (7/17/2014) Chapter 8(p.258-284) – Quiz 2

Week 5   Chapter 9, Chapter 10, & Quiz 3
- Tuesday (7/22/2014) Chapter 9(p.290-313)
- Thursday (7/24/2014) Chapter 10(p.318-345) – Quiz 3

Week 6   Chapter 12, Chapter 14, & Final Exam
- Tuesday (7/29/2014) Chapter 11(p.350-370); Chapter 12(p.380-411)
- Thursday (7/31/2014) Chapter 14(p.450-471) – FINAL EXAM*
What motivates YOU?

Name: ____________________________ Major ____________________________

Is this a required course for you: YES/NO

Complete the following sentences with the first words or phrases that come to mind:

1. I go to school because...

2. School to me means...

3. The best part about school is...

4. The worst part about school is...

5. School and education is...

6. Motivation to succeed in school comes from...

7. If I made one change to make school work more interesting, I would...

8. My motivation at school would improve if...

9. My motivation would decline if...

10. My ambition is to...